

Yale University

President's Public Service Fellowship

Proposal for Fellowship Placement Summer 2024

Organization information

<i>Name of organization</i>	The National Veterans Council for Legal Redress
<i>Full street address</i>	Dixwell Community Q House 192 Dixwell Ave., New Haven, CT. 06511
<i>Website or link to social media page</i>	www.nvclr.org

PPSF Fellow's direct supervisor

<i>Name</i>	Kevin Sanders
<i>Title</i>	Office Supervisor
<i>Cell phone number</i>	203-996-5908
<i>E-mail address</i>	kevin.sanders@nvclr.org

What is the best way for prospective student applicants to contact you with questions about your proposal?

- Send an e-mail with questions

or

- Send an e-mail to set up a 15-minute phone call to discuss

or

- Contact the person below with questions about this proposal:

Dr. Kelley, 203-401-1255

Placement dates (8-11 weeks between Tuesday, May 28, 2024 through Friday, August 9, 2024)

Tuesday, May 28, 2024-Friday, August 9, 2024

Are placement dates flexible? Are there any dates on which your Fellow must work?

The placement dates are flexible, and we are requesting that the fellows work office hours on Mondays and Wednesdays.

Proposed work schedule (*work week should equal (and not exceed) 37.5 hours per week*)

Office Hours- Mondays 9:30 a.m.- 2 p.m. 5.5 hours

Wednesdays 9 a.m.- 2 p.m. 5 hours

Hybrid Hours- Tuesdays 8 a.m. -5 p.m. 9 hours

Thursdays 8 a.m.- 5 p.m. 9 hours

Fridays 8 a.m.- 5 p.m. 9 hours

Total Hours 37.5

If a hybrid schedule is offered at your site, please describe:

See above.

Organization description

The mission of the National Veterans Council for Legal Redress, Inc. (NVCLR) is threefold. First, we must educate the public with respect to the treatment of veterans with less than honorable discharges and to work toward society's acceptance of such service members. Second, we provide direct assistance to veterans and their families who are suffering as a result of a less than honorable discharge status by assisting in obtaining employment, medical and educational benefits, as well meals, clothing, transportation, and housing. Finally, CLR provides training and technical assistance to other nonprofit organizations that support veterans. NVCLR wishes to utilize its strong partnerships with New Haven nonprofits and serve as a liaison to connect our client-base of vulnerable veterans impacted by challenges in society.

Write a 1-2 sentence summary of the work that the Fellow would be conducting.

- Secure funding: Seek funding from government grants, private donations, and community partnerships to support the plan's initiatives.

- Engage with residents: Actively engage with community members to gather input, identify priorities, and foster a sense of ownership in the revitalization process.
- Develop a resource guide: A resource guide will be developed to provide underserved veterans with information about the available services and programs.

Write a more complete description of the specific project you propose and list the duties/outcomes expected of the Fellow.

Neighborhood revitalization, with a focus on increasing veteran homeownership, is a multifaceted endeavor that requires a concerted effort from various stakeholders. By addressing infrastructure issues, enhancing access to amenities, promoting veteran homeownership, and fostering a sense of community, we can transform neighborhoods into thriving hubs that provide stability, opportunity, and a sense of belonging for all residents.

Administrative tasks:

- Assist with data entry and recordkeeping
- Help prepare and distribute meeting agendas and minutes
- Organize and maintain project files
- Handle correspondence and communications with stakeholders
- Community outreach and engagement:
- Assist with organizing and conducting community meetings and workshops
- Help distribute flyers, brochures, and other informational materials
- Engage with community members to gather input and feedback
- Document community concerns and priorities

Fundraising and grant writing:

- Conduct research on potential funding sources
- Assist with grant writing and proposal preparation
- Organize fundraising events and activities
- Manage donor relations and track fundraising progress

Construction and site preparation:

- Assist with site preparation tasks, such as clearing debris and landscaping
- Help with construction tasks, such as painting, framing, and roofing
- Perform general labor and maintenance tasks
- Maintain a safe and clean work environment

Marketing and public relations:

- Develop and distribute press releases and other promotional materials
- Manage social media accounts and create engaging content
- Coordinate media outreach and interviews
- Promote the project to potential residents and stakeholders

Additional volunteer opportunities:

- Provide research and analysis support on housing development trends and best practices
- Assist with developing and implementing resident engagement and empowerment programs
- Help with planning and organizing community events and activities
- Provide administrative and logistical support for project events and meetings

The success of this plan will be evaluated based on the following criteria:

- Increase in veteran homeownership: A measurable increase in the number of veterans qualifying for homes in the neighborhood.

Q21. List any specific skills/experience required for the project

Administrative skills:

- Strong organizational and time management skills
- Ability to work independently and as part of a team
- Excellent written and verbal communication skills
- Proficient in Microsoft Office Suite or similar software
- Community outreach and engagement skills:
- Experience working with diverse communities
- Strong interpersonal and communication skills
- Ability to listen actively and build rapport with others
- Experience in facilitating group discussions and workshops

Fundraising and grant writing skills:

- Strong research and writing skills
- Knowledge of funding sources for housing development projects
- Experience in preparing grant proposals and managing donor relations

Construction and site preparation skills:

- Strong writing and editing skills
- Experience with social media and online marketing
- Ability to develop and implement marketing campaigns
- Experience working with the media

Additional skills and experience:

- Knowledge of housing development regulations and processes
- Experience in conducting research on housing market trends
- Experience in developing and implementing resident engagement programs
- Experience in organizing and managing community events

Additional requirements

n/a

Briefly describe any work that Yale PPSF Fellows and/or Yale students have done with your organization.

n/a