

# Yale University

## President's Public Service Fellowship

### Proposal for Fellowship Placement Summer 2024

---

#### Organization information

<i>Name of organization</i>	All Our Kin
<i>Full street address</i>	153 East Street, New Haven, CT 06511
<i>Website or link to social media page</i>	<a href="https://allourkin.org">https://allourkin.org</a>

#### PPSF Fellow's direct supervisor

<i>Name</i>	Shaniece Conyers
<i>Title</i>	Early Head Start Director
<i>Cell phone number</i>	203-646-6644
<i>E-mail address</i>	<a href="mailto:Shaniece@allourkin.org">Shaniece@allourkin.org</a>

**What is the best way for prospective student applicants to contact you with questions about your proposal?**

- Send an e-mail with questions

or

- Send an e-mail to set up a 15-minute phone call to discuss.

**Placement dates (8-11 weeks between Tuesday, May 28, 2024 through Friday, August 9, 2024)**

Starting June 3rd 11 weeks from there

**Are placement dates flexible? Are there any dates on which your Fellow must work?**

Yes/ No

**Proposed work schedule (*work week should equal (and not exceed) 37.5 hours per week*)**

M-Thurs 9-4  
37 hours

**If a hybrid schedule is offered at your site, please describe:**

Fellow will work 3 out of 5 days in office the other 2 days will be from home.

**Organization description**

All Our Kin invests in early childhood educators (represented mostly by women of color) who are dedicated to the well-being of children in their communities, taking an innovative approach to solving the crisis in childcare and early learning that results from an acute lack of quality, affordable care for infants and toddlers across the nation. All Our Kin provides the training, resources, and support that these women need to become early childhood professionals and create enriching childcare programs in home-based settings. Through our programs, family childcare providers succeed as business owners; working parents find stable, high-quality care for their children, and children gain an educational foundation that lays the groundwork for achievement in school and beyond. We serve a network of over 400 family childcare professionals who ensure that more than 2,400 young children are safe, loved, and learning.

**Write a 1-2 sentence summary of the work that the Fellow would be conducting**

The fellow will help with day-to-day operations given by the supervisor. Assisting with purchase orders and administrative work.

**Write a more complete description of the specific project you propose and list the duties/outcomes expected of the Fellow.**

All Our Kin partners with home-based childcare providers to deliver Early Head Start services to eligible infants and toddlers, who receive free, high-quality childcare and comprehensive wrap-around support for both the children and their families. The PPSF Fellow will work to strengthen and support our program's family partnership initiatives (event planning, recruitment, case management supports, enrollment, and more) – all while centering equity, inclusion and justice.

**List any specific skills/experience required for the project**

Tech skills (including Canva, and graphic design savvy)

- Self-motivated
- Open and eager to listen and learn
- Strong written and verbal communication skills
- Strong organizational skills
- Cultural curiosity and humility
- Respect for Early Head Start children, families, and family childcare providers
- Commitment to social justice and early childhood education
- Bilingual English/Spanish preferred but not required

### **Additional requirements**

If the Fellow chooses to drive to work, there is ample parking space in the parking lot in front of the building. Mileage is reimbursed for work-related travel outside of the Fellow's daily commute. A laptop is needed.

### **Briefly describe any work that Yale PPSF Fellows and/or Yale students have done with your organization.**

All Our Kin has had a few fellows in the past. The Fellow was asked to redesign internal documents, ensuring they were user-friendly. In the past, the Fellow was asked to purchase material for an annual summer event. Fellows are also asked to bring any ideas or projects they are interested into the table.